

A REQUEST FOR PROPOSAL FOR PERSONAL SERVICES CONTRACT

Department of Highways Professional Services Procurement Bulletin 2015-10 Ohio / New Route / 2-8811

This document constitutes a Request for Proposals for Personal Service Contract from qualified individuals and organizations to furnish those services as described herein for the Commonwealth of Kentucky, Department of Highways.

I. PROJECT DESCRIPTION

County - Ohio
Route - New Route
Item No. - 02-8811.00
Project Description - Construct a connector road into Bluegrass Crossings Regional Business Centre to improve access and eliminate safety issues (14CCN)

II. PROJECT INFORMATION

Project Manager - John Rudd P.E.
User Division - Highway Design
Approximate Fee - \$350,000 Preliminary Engineering & Final Roadway Design (Lump Sum)
Project Funding - State Funds (SPP)
Project Length - Approximately 1 mile

III. PURPOSE AND NEED

The purpose of the proposed project is to improve safety, traffic operations, and the existing accessibility to the Bluegrass Crossings Regional Business Centre.

IV. DBE REQUIREMENT

None

V. SCOPE OF WORK

The selected Consultant will be required to provide engineering and surveying services to perform Preliminary Engineering and Final Roadway Design. Preliminary Engineering shall include at a minimum; conducting public involvement activities throughout the design process, appropriate typical sections, proposing and analyzing alternatives, utility impacts, line and grade, and dependable cost estimates. Upon completion of Preliminary Engineering, the selected Consultant will also be asked to provide engineering services to perform Final Roadway Design. Final design will include the preparation of any design studies, drainage design, Final Right of Way Plans, construction plans, traffic control plans and cost estimates as

necessary to provide Final Grade, Drain and Surfacing Plans for the project.

VI. SPECIAL INSTRUCTIONS

The Department may retain any of the advertised services to be performed by in-house state forces.

Instructions for Response to Announcement can be found at:

<http://transportation.ky.gov/Professional-Services/Pages/Respond-to-an-Announcement.aspx>

VII. AVAILABLE STUDIES

A planning study was conducted and the Final Report can be found at the following link: [Bluegrass Crossings Business Centre Improved Access Scoping Study](#)

VIII. METHOD OF DESIGN

The selected Consultant shall utilize the most recent CADD Standards for Highway Plans Policy in the development of the highway plans.

IX. ENVIRONMENTAL

Any necessary Environmental Services will be provided by the Department. It is anticipated that an Environmental Overview will be prepared and provided to the Consultant for consideration during evaluation of alternatives.

X. PHOTOGRAMMETRIC SERVICES

Photogrammetry is not required; the Selected Consultant will provide field surveying for this project. The Department will be responsible for obtaining mapping and LIDAR data. The selected Consultant shall supplement this information with conventional surveying as needed.

XI. STRUCTURE DESIGN

Structural Design is not anticipated, but if determined necessary, then the Consultant shall provide the necessary engineering service to submit an Advanced Situation Folder(s) to the KYTC for the appropriate applicable structure(s). The Structure Design will be performed by the Department.

XII. GEOTECHNICAL SERVICES

The Department will provide all Geotechnical Services required for the project.

XIII. TRAFFIC

The Traffic projections and related information will be provided by the Department.

XIV. UTILITIES

The selected Consultant shall locate all existing utilities and locate them on the plans provided to the Department. The Department will develop the utility contact list. All utilities including

aerial carriers shall be field-verified by the consultant. Sizes and types of underground and aerial utilities shall be identified on the plans.

XV. PREQUALIFICATION REQUIREMENTS

To respond to this project the Consultant must be prequalified in the following areas by the response due date of this advertisement

ROADWAY DESIGN

- Rural Roadway Design
- Surveying

XVI. PROCUREMENT SCHEDULE

- Bulletin Posted - April 14, 2015
- Response Date - May 6, 2015 by 4:30 PM ET(Frankfort Time)
- First Selection - May 12, 2015
- Final Selection - May 27, 2015
- Pre-Design Conference - June 3, 2015
- Fee Proposal - June 12, 2015
- Contract Negotiations - June 24, 2015
- Notice to Proceed - July 23, 2015

XVII. PROJECT SCHEDULE

Preliminary Line and Grade Inspection – December 1, 2015

Joint Inspection – July 1, 2016

Final Plans – July 1, 2017

XVIII. EVALUATION FACTORS

Consultants will be evaluated by the selection committee based on the following, weighted factors:

1. Relative experience of consultant personnel assigned to project team with highway project for KYTC and/or federal, local or other state governmental agencies. (15 Points)
2. Capacity to comply with project schedule. (10 Points)
3. Past record of performance on projects similar in type and complexity. (15 Points)
4. Project approach and proposed procedures to accomplish the services for the project. (20 Points)
5. Consultant's offices where work is to be performed. (2 Points)

For state-funded projects, if a Selection Committee vote results in a tie between two (2) firms, one (1) of which will perform more of the work tasks in Kentucky than the other, then the former firm shall be ranked one (1) place ahead of the latter.

XIX. SELECTION COMMITTEE MEMBERS

1. John Rudd, PE, User Division
2. Randy Turner, PE, User Division
3. Wheeler Nevels, PE, Secretary's Pool
4. Ron Matar, PE, Secretary's Pool
5. Cole Mitcham, Governor's Pool

XX. AREA MAP

